

THAMES DITTON LAWN TENNIS CLUB

Minutes of the Club Committee Meeting of Directors at the Clubhouse on
15th January 2009

Present	Andrew Meatyard	Chairman
	Jane Baller	Club Secretary
	Graeme Boddy	Match Secretary
	Gavin Wilson	Information Secretary and Treasurer
	Steve Banham	Bar Secretary
	Irene McClean	Social Secretary
	Chris Lewis	Membership Secretary
	John Hutton-Attenborough	Junior Secretary
	Julia Francis	
	Nigel Abbey (items 1-3 only)	
	Marc Codling (item 3 only)	

The meeting started at 8 pm.

NO.	AGENDA ITEM	ACTION
3.	Coaching: Marc Codling said he was keen to start coaching at the club. He would review the programme of coaching once the floodlighting is installed. He will try and get links with local schools to encourage more junior members. MC's junior coaching will start on Sunday mornings but he will aim to move this back to Saturday mornings in the future. He will add an additional age category of 15-17. He will also run a ladies morning on Tuesday mornings. MC will update his leaflet and send it to GW so that GW can put it into PDF format and distribute.	MC GW
1.	Minutes of the last meeting: These were approved. Julia Francis was welcomed to the committee meeting. She was proposed and seconded to the position of Grounds Secretary.	
2.	Publicity: NA spoke about his report which had been circulated prior to the meeting. The club does not currently have a corporate identity and it was agreed that we need a logo. The consensus was for NA to start from scratch and design a new logo. NA would like to put a copyright on any material he sends out for the club. He confirmed that if he left the club the copyright would revert to the club and he wouldn't expect to take anything with him. Until the new logo is sorted the club should keep things very plain where possible. NA will go away and think about some design ideas. It will take around 4-6 weeks depending on other work. He would appreciate any comments on the brief from the committee but not design ideas.	NA
4.	Planning permission (for mini clubhouse and second entrance): AM has written to the council regarding moving the second entrance. If it could be moved across it would allow for more parking in the car park. We would need planning permission to do this. Dropping the kerb would cost around £1000.	

We also need a brick built building to house the switchgear for the floodlighting. This could replace the existing hut and would be an opportunity to build a mini clubhouse with a toilet in it and room for the coaches to keep their equipment. We would also need planning permission for this which means drawings need to be done. GW will send an email out to see if we have any members who are able to do architectural drawings.

GW

5. Floodlighting:

AM has completed what he needs to do for the Clubmark award. He is waiting for some information from MC for the coaching part. With relation to Clubmark, CL asked whether we need to include a diversity statement on the membership forms. AM said that the diversity statement displayed on the noticeboard was enough. AM has tried to find out what the procedure is for claiming a grant but we don't know yet. Once the Clubmark application is complete, it should only take a couple of weeks to complete.

CL will also look into the possibility of getting a grant from Awards for All.

CL

6. Trench/Electricity supply:

SB saw his contact who had quoted for the trench digging and they had said they could do it for a bit cheaper. AM's contact can do the work required to allow for a toilet which includes a pump station part way up so we will go with that quote. They were similar in price.

SB and AM have both received quotes for the electrical work. The difference in the quotes is due to the quality of the lights quoted for. AM and SB to liaise to agree this.

AM/SB

7. Grounds:

AM spoke about some of the work that JF would need to organise. We need two trees removed in the car park, roots in the grass courts are getting worse and the moss needs looking at. The patio and path have already been cleaned. If we were able to move the exit to the car park along a bit, the skip could be moved over to the far corner and could be put behind a screen with the bins to make the club look better. The gardener currently works three hours every other week. JF will be meeting with Mike Simpson soon to have a handover.

JF

The laurels at the end of the hard courts had ruined the fence. Now that they have been pruned back the fence needs repairing or possibly replacing.

GW had sent AM an email from Mike Ballardie who is the Chairman of Prince. He had offered to provide wind breakers in return for free family membership. CL will contact him.

CL

8. Garage claim:

AM is still waiting for quotes for the garage claim from Mike Simpson so this hasn't been sorted yet.

9. Clubmark:

Covered under Floodlighting.

- 10. House Secretary:**
AM has organised a cleaner at the moment. We still need a House Secretary who would be responsible for the cleaner and the décor in the clubhouse. GW could send an email out to see if anyone would like the position. SB will ask Bev if she is interested. **SB**
- 11. Confirmation of calendar dates:**
All dates as previously proposed are confirmed and have been sent out to members in a newsletter.
- 12. Keg cooler:**
This has arrived now but still needs to be put into position. It cost £780 but the brewery will also provide six free barrels which are worth around £600 so it has only cost the club just under £200. SB was thanked for his hard work in the bar which has enabled the club to buy this.
- 13. Shaun Freeman memorial tournament:**
GB sent an email to the committee about this just before Christmas with his proposed format. GB will speak to either Jack or Kevin to get their agreement. GB would like to get a decent old trophy with a base that can be engraved on to make it worthwhile. There were concerns that a silver trophy could be stolen if there was a break-in and it was agreed that the club should have a trophy cabinet. It should also have an honours board which would give the clubhouse more character. The aim of the tournament was that any level of player could win as the top level players could only play with the lower level players. GB talked through his ideas for the tournament but after discussion it was agreed that it might be better to start this as a one-day event. AM will join GB on a sub committee for it and they will ask Jack if he would also join them. **GB**
GB/AM
- 14. Race night and projector screen:**
This is a social event that will be held on 6th March. Guy Bracewell has DVDs that we can use for it but we need a digital projector and screen. CL will provide a projector. **CL**

IM spoke about the quiz night. We are expecting around 70 people. They have had to borrow some tables and chairs and if we are going to continue to have social events with this number of people we may need to consider buying some folding tables and chairs. IMcC will look into this and get a quote. If they cost up to £200 she was given permission to go ahead and order them. **IMcC**

IMcC will speak to NA about a poster for the race night. **IMcC**
- 15. Any other business:**
JHA has received information about the Road to Wimbledon which is a junior tournament for under 14s. It needs to be played by 24th May and the winner of the boys and the girls will go to a regional final and then on to a national final. JHA will put an application in for us.
JHA reported that he had attended a Child Protection session at Esher. IMcC asked whether any social events could be organised for the juniors. JHA said that barbeques were sometimes organised for them. A quiz night could be done but a disco could cause problems with too many people turning up and the risk of trouble.
AM said that he had put up several 'Members Only' signs around the

club. The one that had been on the gate from College Drive has been removed so he will need to organise another one.
CL will be sending an email out soon about membership. GB would like to include entry forms for the tournaments with that.

AM

CL/GB

The date of the next meeting was agreed for Thursday 12th February.

Secretary _____

Chairman _____

Date _____

Date _____