



Minutes of the Club Committee Meeting of Directors at the Clubhouse on  
5<sup>th</sup> March 2009

Present	Andrew Meatyard	Chairman
	Jane Baller	Club Secretary
	Graeme Boddy	Match Secretary
	Steve Banham	Bar Secretary
	Irene McClean	Social Secretary
	Chris Lewis	Membership Secretary
	John Hutton-Attenborough	Junior Secretary
	Julia Francis	Grounds Secretary
	Nigel Abbey (items 1-2 only)	

Apologies for absence: Gavin Wilson, Bev Banham

The meeting started at 8 pm.

NO.	AGENDA ITEM	ACTION
1.	<b>Minutes of the last meeting:</b> These were approved.	
2.	<p><b>Corporate Identity Action Plan</b></p> <p>An advert has gone out in About Thames Ditton using the new style and logo. We have the opportunity to do a page of editorial in the next magazine. CL will co-ordinate and contact Suzie, the editor.</p> <p>The open weekend was discussed and how we should present our membership information. We will organise a rota of committee members to make sure there is always someone around to greet visitors. We need to make sure that the coach will be available to attend and run some coaching with potential new members.</p> <p>NA will get prices for getting folders printed. It was agreed that we don't use letterheaded paper enough to get that printed. NA can give us a logo to use on emails.</p> <p>The website needs updating but that isn't a priority. NA will work with Jenny on this at the end of the season.</p> <p>Graeme has updated the sign at the front of the club with the new open day dates. NA said we need to look at the signs and noticeboards in the grounds. NA will get some prices for updating these and we will agree a date to look around the grounds at the next meeting.</p> <p>AM has a magazine called Living In which we have advertised in before. They have quoted £600 for a full page advertisement and delivery in Thames Ditton. They normally deliver in Esher and Hinchley Wood. It was decided that this was too expensive.</p> <p>The advert in About Thames Ditton will come out again in April before the open weekend. NA will come up with some ideas for a new headline for it. We will also produce a flyer to be delivered to houses and will pay some of the teenagers to deliver them.</p> <p>NA will come to the next meeting and talk about costs.</p>	<p>CL</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p> <p>NA</p>
3.	<p><b>Floodlights</b></p> <p>Excavation for the electrical cable will be starting next week. The groundsman has been made aware. The electricity meter box will be</p>	

	<p>moved into the corner. SB will get the company to reissue the quote and will arrange the cheque.</p> <p>Marc will take a couple of days to complete his coaching paperwork which is needed for the Clubmark. This should be submitted next week. It has taken slightly longer than hoped.</p>	<b>SB</b>
<b>4.</b>	<p><b>Race Night</b></p> <p>The equipment has been tested and works. There are only about 32 people expected which is fewer than hoped for.</p>	
<b>5.</b>	<p><b>Any other business</b></p> <ul style="list-style-type: none"> <li>• CL talked about the Sunday coaching which isn't a very convenient day. The numbers are low at the moment but there will be a better take up after Easter. CL felt it was important that this should revert back to Saturdays as soon as possible. Marc is aware of this. It was suggested that they could offer coaching on a Friday afternoon after school and AM would suggest this.</li> <li>• SB said that the distribution lists weren't complete and members weren't always receiving emails. CL is sorting this because he will get all email addresses when new members join up and they will be added to an Outlook address list.</li> <li>• JF has had an email from Veronica asking for more net measuring poles and more net winders. Sometimes courts aren't mown or marked. JF will reply to Veronica and AM will organise.</li> <li>• JF had a quote for the tree surgery work. Landscaping in the front is £275 and to remove the large tree is another £275. That includes grinding the stumps and taking away. JF got a quote for tidying the conifers at the back. That would be £250. An agreement has already been made with a family to get reduced membership in return for trimming the conifers. The committee agreed they were happy for the work to go ahead in the front to enable the car park to be enlarged. SB asked about the horse chestnut tree near the clubhouse because the leaves fall on court 1. It has a TPO on it which only allows you to take 10% off so it's not really worth cutting it back. JF will talk to her tree surgeon about it.</li> <li>• GB spoke to Judy Raeside who has decided she doesn't want to join the committee. GB has organised team matches with teams from NPL, Esher, Claygate, Ember and Coombe Wood.</li> <li>• GB has been trying to find out about getting sight screens for the back of the courts but with no luck so far. He will continue to look into this but if necessary we may have to buy them.</li> <li>• IMcC has the contact number for the manager at Prince which she will pass to CL. CL will contact him to find out what he is willing to offer the club in return for free or reduced membership.</li> <li>• JHA has entered two teams for the national junior club tournament. He is just about to put out an email to see if there is any interest in the summer tournament that Surrey run.</li> <li>• AM spoke about the interclub tournament between TD, Claygate and Esher. He has said that we could host it. The date is agreed for Sunday 10<sup>th</sup> May at 9.30 am. JHA will liaise with Elizabeth Meatyard on this. GB can help with trophies if needed.</li> <li>• AM has ordered a new barbecue to replace the stolen one and it</li> </ul>	<p><b>AM</b></p> <p><b>CL</b></p> <p><b>JF/AM</b></p> <p><b>JF</b></p> <p><b>IMcC</b></p> <p><b>CL</b></p> <p><b>JHA</b></p> <p><b>JHA</b></p> <p><b>GB</b></p>

	<p>should be delivered tomorrow.</p> <ul style="list-style-type: none"><li>• The garage has been broken into again. AM has received two quotes which have been sent off to the insurance company. Estimates are needed for everything taken. AM will move the security light so that it shines on the garage to help future security.</li><li>• A weatherproof socket has been put in on the patio so that things can be plugged in outside.</li></ul>	<b>AM</b>
<b>6.</b>	<b>Date of next meeting</b> This was agreed for Thursday 2 <sup>nd</sup> April at 8.00 pm.	

Secretary \_\_\_\_\_

Chairman \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_